

# STETSON RIDGE METROPOLITAN DISTRICT NOS. 1, 2 AND 3

121 S. Tejon Street, Suite 1100

Colorado Springs, CO

Phone: 719-635-0330

www.stetsonridgemetrodistricts.com

## **NOTICE OF JOINT REGULAR MEETING/BUDGET HEARING AND AGENDA**

**DATE:** November 7, 2024

**TIME:** 8:30 a.m.

**LOCATION:** 2138 Flying Horse Club Drive  
Colorado Springs, CO 80921

And via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjViNTk5OGItM2VjYS00MjcxLTllZmItOWI0NjdkYzA1NTYy%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjViNTk5OGItM2VjYS00MjcxLTllZmItOWI0NjdkYzA1NTYy%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 417 812 303#

<b><u>District No. 1 Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
George Lenz	President	May, 2027
Douglas Stimple	Secretary/Treasurer	May, 2027
Joe Loidolt	Assistant Secretary	May, 2025
Jerry Richardson	Assistant Secretary	May, 2025
Jerry Novak	Assistant Secretary	May, 2027

<b><u>District No. 2 Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
William Althoff	President	May, 2025
Liz Rogers	Secretary	May, 2025
David Ganatta	Treasurer	May, 2027
Douglas Stimple	Assistant Secretary	May, 2027
Fadil Lee	Assistant Secretary	May, 2027

<b><u>District No. 3 Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
George Lenz	President	May, 2025
Douglas Stimple	Secretary/Treasurer	May, 2025
Joe Loidolt	Assistant Secretary	May, 2025
Jerry Richardson	Assistant Secretary	May, 2027
Jerry Novak	Assistant Secretary	May, 2027

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorums, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Boards on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. **DISTRICT NOS. 1, 2 AND 3:** Review and consider approval of minutes from the November 9, 2023 Joint Annual Meeting and November 9, 2023 Joint Special Board Meeting (enclosures).
- F. **DISTRICT NOS. 1, 2 AND 3:** Consider adoption of the Resolutions Regarding 2025 Annual Administrative Matters (enclosures).
- G. **DISTRICT NOS. 1, 2 AND 3:** Consider adoption of the Resolution for Director Expense Reimbursement (enclosure).

**II. FINANCIAL MATTERS**

- A. **DISTRICT NO. 1:** Review and ratify approval of previous claims (enclosure).
- B. **DISTRICT NOS. 1, 2 AND 3:** Review and consider acceptance of September 30, 2024 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections (enclosures).
- C. **DISTRICT NOS. 1, 2 AND 3:** Ratify approval of Applications for Extension to file 2023 Audit (enclosures).
- D. **DISTRICT NOS. 1, 2 AND 3:** Ratify approval of 2023 Audits (enclosures).
- E. **DISTRICT NOS. 1, 2 AND 3:** Conduct Public Hearing to consider amendments of the 2024 Budgets. If necessary, consider adoption of Resolutions to Amend the 2024 Budgets (enclosures).
- F. **DISTRICT NOS. 1, 2 AND 3:** Conduct Public Hearings on the proposed 2025 Budgets and consider adoption of Resolutions to Adopt the 2025 Budgets and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures).
- G. **DISTRICT NOS. 1, 2 AND 3:** Appoint Board Members to sign the DLG-70 Certification of Tax Levies forms for certification to the Board of County Commissioners and other interested parties.

- H. **DISTRICT NOS. 1, 2 AND 3:** Consider approval of the engagement letters with BiggsKofford to prepare the 2024 Audits (enclosures).

### III. LEGAL MATTERS

- A. **DISTRICT NOS. 1, 2 AND 3:** Review and consider adoption of Resolutions Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosures). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. **DISTRICT NOS. 1, 2 AND 3:** Review and consider adoption of Resolutions Adopting the Colorado Special District Records Retention Schedule, Appointing an Official Custodian, and Adopting Policies and Fee Schedule for the Handling of Record Requests Under the Colorado Open Record Act (“CORA”) (enclosures).

### IV. MANAGER MATTERS

- A. **DISTRICT NOS. 1, 2 AND 3:** Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any); Authorize renewal of Special District Association (SDA) membership for 2025 (enclosures).
- B. **DISTRICT NOS. 1:** Review and consider approval of worker’s compensation for 2025 (enclosure).
- C. **DISTRICT NOS. 2 AND 3:** Consider exclusion of worker’s compensation for 2025.
- D. **DISTRICT NO. 1:** Designate website compliance coordinator.
- E. **DISTRICT NO. 1:** Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure).
- F. **DISTRICT NO. 1:** Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).
- G. **DISTRICT NOS. 2 AND 3:** Acknowledge responsibility of Stetson Ridge Metropolitan District No. 1 to meet ADA compliance matters on the shared website and related matters.
- H. **DISTRICT NOS. 1, 2 AND 3:** Review and consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2025 (enclosures).
- I. **DISTRICT NO. 1:** Consider approval of 2024-2025 Snow Removal Contract and Landscape Maintenance Agreement with Sunflower Landscapes (enclosure).

J. **DISTRICT NO. 1:** Consider approval of proposals from Sunflower Landscapes for rock conversions and plantings in the medians at Mustang Run, Chaparral Gazebo and Dusty Chaps, in the total amount of \$88,399.00 (enclosures).

V. **OTHER BUSINESS**

VI. **ADJOURNMENT**

**There are no meetings scheduled for the remainder of 2024**